

**Town of Hamilton Monthly Board Meeting
New Hamilton Town Hall
November 4th, 2021 @ 7:00pm**

Present: Mayor Goodrich; Commissioners: Spivey, Goodrich Moring, Stewart

Meeting was called to order & Welcome by Mayor Goodrich. Prayer by Commissioner Stewart and Pledge to the flag recited by all.

Minutes were read by Commissioner Goodrich. There were no corrections or addendums to the minutes. A motion to approve minutes as read by Commissioner Goodrich and seconded by Commissioner Stewart. Unanimous decision, Motion carried 4-0.

Old Business:

Mayor asked for anyone who knows any volunteers. They are needed on our town's Fire Department.

Mayor asked for all commissioners to take home and review the Internal Control Documentation in their packet for the corrections needed. Mayor suggested possible workshop needed to complete.

Mayor Goodrich called on Commissioner Stewart to discuss dilapidated houses awaiting notary completion by the Everett's and then we'll have a written formal contract.

New Business

Mayor Goodrich called on Commissioner Stewart to discuss marketing Funds and possible town banners. Commissioner Stewart requesting information from Town Clerk Allison to explain the proposal of new banners. Town clerk states that we will invest in new banners to be placed throughout the town with our pre-budgeted fund for beautification and marketing director funds.

Mayor Goodrich states we have written check "In Remembrance of Deannie Edmondson" memorial donation for Community Home Care & Hospice as requested by the family.

Mayor Goodrich called upon Town Clerk Allison to discuss recent review of NCML policies and offers of possible Life insurance plans for all active Commissioners offered through Unum small fee while serving in office. Upon motion by Commissioner Spivey to decline offer of life insurance, seconded by Commissioner Goodrich, approved by all.

Mayor Goodrich requesting to set a Public Hearing for Rezoning Request from a commercial to residential lot behind the town hall. Mayor Good requesting to hold the Public Hearing on Tuesday November 16th 2021 at 7PM. Motion by Commissioner Stewart to hold public meeting

for rezoning property behind Town Hall is to be held on November 16th at 7PM, seconded by Commissioner Spivey. Unanimous decision, Motion carried 4-0.

Mayor Goodrich states upcoming 2021 Master Clerk Academies Raleigh Durham NC is November 17th – 19th. Town Clerk Allison is requesting to get registered for the course and this will require her to be out of the office during that time. Motion by Commissioner Moring, to approve Town Clerk Allison to attend the upcoming clerk academy in Durham NC. Seconded by Commissioner Goodrich, Unanimous decision, Motion carried 4-0.

Mayor Goodrich states CitiPak has been undergoing an upgrade and trying to get our town to update with the latest software offered to us by Southern Software. In order for the upgrade and updates to be completed we will have to supply a new computer device. Commissioner Stewart made motion to have Town Clerk Allison to check in to the computer and cost of updates requested by southern software, to bring forth a total for updates. Motion seconded by Commissioner Spivey, Motion carried until determined prices on both updates given 4-0.

Mayor Goodrich called upon Commissioner Moring inquiring a possible Cemetery Committee. Commissioner Moring states that two different cemeteries with both names of Hamilton Cemetery. Motion made by Commissioner Moring to create a cemetery committee for the Town of Hamilton Cemetery and bring everything back to the board to review and follow through with the process after the committee begins. Motion seconded by Commissioner Goodrich, Unanimous decision, Motion carried 4-0.

Commissioner Moring states she is requesting to open a BricksRus account as well as approval of the location for the Bricks for the Veterans memorial site. Commissioner Stewart made motion to open an account for the BricksRus account to keep money separate from the other accounts for the collection of money for the project. Motion seconded by Commissioner Goodrich, Unanimous decision, motion carried 4-0.

Mayor Goodrich states recent request for the remove the tree in front of town hall office to make space for our town's outdoor Christmas tree to be placed in front of town hall. No motion needed, Tree trimmed and removal of tree will be added in the town tree project.

Financials/ Budget Amendments

Motion to approve all financials by Commissioner Stewart and Seconded by Commissioner Goodrich, Unanimous decision, motion carried.

Town of Hamilton's budget amendment needed for the following:

The purchase of new deck for Kubota tractor. Motion to approve amendment made by Commissioner Stewart, seconded by Commissioner Spivey, Unanimous decision, motion carried 4-0.

Public Power Week P4 Grant Expenses for Electricities prizes for 34 town residents prizes. Motion by Commissioner Moring, Motion seconded by Commissioner Spivey, Unanimous decision, motion carried 4-0.

One Call Now minutes and Cleaning supplies for all of town properties refunded by the Cares Act COVID Grant. Motion by Commissioner Moring, Motion seconded by Commissioner Spivey, Unanimous decision, motion carried 4-0.

Sludge disposal charges not enough allotted to cover the funds needed throughout the entire year. Motion by Commissioner Moring, Motion seconded by Commissioner Spivey, Unanimous decision, motion carried 4-0.

Mayors Report - Mayor Goodrich has nothing to report at this time.

Commissioner Reports

Mayor Goodrich called on Commissioner Goodrich for maintenance reports. She directed the request to Mike the maintenance supervisor. Mike states he will soon start a tree project at town hall to clean out outside of the office. Placement of Flag pole and flag in front of town hall and the ditch project to begin in December.

Mayor Goodrich called on Commissioner Moring for her report. She states Energy kits from Electricities have been ordered and we will complete another drawing for the winners of those kits. Reviewed Halloween truck or treat was a success and gift bags issued from the town of Hamilton. Mayor Goodrich states that in Commissioner Freeman absence he reports Boys' basketball will kick off in December after Christmas vacation.

Public Comments

Resident Mr. Sullivan requested to know if his location would be a part of the ditch project due to the man hole. Mick maintenance states that the man hole on North South street was included in their upcoming ditch project.

Resident Mrs. Randolph requesting to know what happened to the heat at the Morris Lynch center at recent event we did not have any heat. Mick maintenance states we have contacted Diversified Energy to have gas lined checked and fixed. Hunting and Fishing licenses will now be offered at the Town Hall confirmed by Commissioner Moring set up by Town Clerk Allison with local Wildlife. Resident Williams requested update on audit. Town Clerk Allison states that Jeff Best office will be coming down to review forms and documents from 2019-2020. Commissioner Moring states that there was a payout check that was written prior to date of approval. Congratulations to new upcoming board members.

Motion to Adjourn by Commissioner Spivey seconded by Commissioner Moring, Unanimous decision, motion carried 4-0.