

**Minutes of the Meeting of
The Town Board of Commissioners
Town of Hamilton, NC
July 3rd, 2025**

The Board of Commissioners of the Town of Hamilton met in a regular meeting on Thursday June 3rd, 2025, at 07:01 p.m. at the Town Hall, 109 North Front Street Hamilton NC 27840.

PRESENT

Mayor: Ervin Williams.

Commissioners: William Freeman, Edgar Taylor, Brandon Raynor, Larry Jackson

Town Clerk & Finance Officer: Allison Roebuck

ABSENT: Tamika Council

CALL TO ORDER

The meeting was called to order by Mayor Williams; the prayer was given by Commissioner Jackson. The pledge was recited by all.

Approval of the agenda or Adjustments to agenda

Motion to approve agenda with adding “Fan Donation” requested. Motion to approve adjustments was made by Commissioner Raynor, seconded by Commissioner Freeman. The motion unanimously carried 4-0.

Approval of Minutes

Motion to approve the minutes from June 5th, 2025, monthly board meeting made by Commissioner Raynor, seconded by Commissioner Taylor. Motion Carried 4-0.

Motion to approve the minutes from June 26th, 2025, monthly board meeting made by Commissioner Raynor, seconded by Commissioner Taylor. Motion Carried 4-0.

PUBLIC COMMENT

Patrica Morring requested to follow up issues from last month with the properties and the Lin Boyd agency and now that is a whole block of abandoned business properties. She is requesting to know how and what the town will be doing about the business. Mayor Williams states that he spoke with some of the property owners to clean up the properties and he will continue to try to reach out to the others.

Jerry Griffin had brought in a filter from the Hamilton Church of Christ that was brown and stated the filter had only been in the ice maker for three months. The filter was taken from a commercial ice maker in a room inside a building. Commissioner Freeman states this happens if

water is sitting in the ice maker for long periods of time. He also stated that the filter is doing its job. Requesting the fire hydrate to be installed and flushed in front of his home. The request to have maintenance flush the lines every two weeks instead of every month or 30 days to see if this will help with this issue of the brown water within the town. Mike states that we are currently waiting on a grant to start replacing the lines throughout the town. He has also contacted Rivers and Associates to let them know what has been occurring throughout the town.

Audit Review Barr did a brief review that is an unmodified opinion standard report. The town of Hamilton ended the 2024 fiscal year with 2 million in cash & 4 million in total net which is a good standing to end a fiscal year. Budget valuation was found in the Town of Hamilton with a low collection rate for taxes, which is common in small towns. The General Fund was overspent in areas. The audit was late due to staffing issues within her office. ARP funds will need to be spent as soon as possible. Finance officer Roebuck informed Mrs. Barr that all funds for the ARP have been spent as required by the state There were no findings for the Town of Hamilton!!

OLD BUSINESS

Update on Dilapidated Property on West Main Street

Commissioner Taylor states he has spoken with and requested quotes from two vendors and is awaiting the third quote for review. They will demolish houses, clean off lots and haul off debris. Mayor Williams states he will reach out to Nick and see if he will re-quote the lot as he has done a few prior.

Update on Town Hall Generator

Mayor Williams stated the Gas man was unable to hook up to the gas line to the property of town hall when he had scheduled to come due to power being out at the office. Clerk requested to know the date that he will be returning to complete the hook up. Mayor Williams will reach out to the Gas man to reschedule the setup of the line to hook the generic generator up.

Update on Cameras

Rescheduled SERCAP Meeting with Randy Welch July 10th at 6PM workshop.

Vehicle Towing: Commissioner Raynor states that the vehicle has been moved back off the highway and he was satisfied with the movement.

Fan Donation: Raynor states that Electricities will donate \$250 to our town if the town donate \$250. Brandon will follow up with Carol and get the information to see how to go forward with the request and the donation for the town of Hamilton's residents.

Motion to request the town to match the donation of electricity in the amount of \$250 it could be Motion by Raynor, seconded by Freeman. Motion carried 4-0.

FINANCIALS/BUDGET AMENDMENTS

The Finance Officer presented the board with the financials for the month ending in May 2025.

Motion by Commissioner Jackson to approve the financials as presented, seconded by Commissioner Raynor. Motion carried 4-0.

REPORTS

Commissioner Jackson had nothing at this time.

Commissioner Raynor was unable to provide the cab report but wanted to remind and make everyone aware of the younger and older generation and keep a check on them due to the extreme heat.

Commissioner Taylor had nothing to report.

Commissioner Freeman read the Maintenance report presented by Maintenance supervisor Mike Pickle as states water leak at 104 Circle drive; 903 North and all leaks have been reported to Rivers and Associates to be added to the grant application. Work on the sewer project will start Monday July 7th, 2025. The power outage on July 2nd, 2025, was due to dominion transmission line going down; Work on driveway at school requested and agreed upon by Commissioner Freeman.

Mayor Williams presented one brief update. He met with Greg Flynn and wanted to inform Commissioner Raynor that NexGrid brought their product to show the town a demonstration of what they could offer us. Flynn will work on the grant to show how this new product works. Reminder of the July 10th meeting with Randy Welch Workshop.

CLOSED SESSION

MOTION TO ADJOURN

Mayor Williams entertained a motion to adjourn if there is no other business to cover at this time.

Motion to adjourn made by Commissioner Freeman, seconded by Commissioner Raynor. Motion carried 4-0.

Submitted By:

Approved By:

Allison Roebuck, Town Clerk & Finance Officer

Ervin Williams, Mayor