

**Minutes of the Meeting of  
The Town Board of Commissioners  
Town of Hamilton, NC  
June 5<sup>th</sup>, 2025**

The Board of Commissioners of the Town of Hamilton met in a regular meeting on Thursday June 5th, 2025, at 07:04 p.m. at the Town Hall, 109 North Front Street Hamilton NC 27840.

**PRESENT**

**Mayor:** Ervin Williams.

**Commissioners:** William Freeman, Tamika Council, Edgar Taylor, Brandon Raynor, Larry Jackson

**Town Clerk & Finance Officer:** Allison Roebuck

**ABSENT:** NONE

Residents: Patricia Morring, Maddie Randolph, Jerry Griffin, Mary Ann Taylor

**CALL TO ORDER**

The meeting was called to order by Mayor Williams, the prayer was given by Commissioner Jackson. The pledge was recited by all.

**Approval of the agenda or Adjustments to agenda**

Mayor Williams asked if there were any adjustments to the agenda or if the Board wished to remove or add to the agenda.

*Motion to approve agenda without adjustments was made by Commissioner Raynor, seconded by Commissioner Council. The motion unanimously carried 5-0.*

**Approval of Minutes**

*Motion to approve the minutes from May 1st 2025 monthly board meeting made by Commissioner Taylor, seconded by Commissioner Council. Motion Carried 5-0.*

**PUBLIC COMMENT**

Patricia Morring states our town has overgrowth and dilapidated she has counted six properties in total. Cemetery plots are getting purchased from outside of the Town of Hamilton she would like the plots to be sold for tax paying town residents. Mutual Aid agreement questioning can we not use the facilities that are near to the town.

**OLD BUSINESS**

**DILAPIDATED PROPERTY**

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Commissioner Taylor read the recently submitted request for the town of Hamilton Attorney Lynn Coleman. Motion to approve the ordinance as presented by Commissioner Taylor on behalf of attorney Coleman.

***Motion to accept the ordinance as presented by Commissioner Raynor, seconded by Commissioner Taylor.***

**Update on Town Hall Generator**

Mayor Williams states he has spoken with the Gas Man and he will be coming out to quote the amount of the hook up.

**Update on cameras**

Finance officer Roebuck states that Arlo Cameras have been ordered and are scheduled to arrive next week around the 10th of June. Commissioner Raynor questioned the board to confirm upon arrival of the cameras he will work with the staff to set up the cameras.

**Vehicle Towing**

Commissioner Raynor informed the board to see the attached prior prepared letter to the homeowner. He read the letter out loud.

***Motion to have the ordinance put in place with the correct dates of the month and year and time stamped by the Town office by Commissioner Raynor, seconded by Commissioner Taylor. Motion carried 5-0.***

**NEW BUSINESS**

**MOA NC Wildlife & Town of Hamilton**

Mayor requested the board to review the agreement between the town of Hamilton and the NC

***Motion to approve the memorandum of cooperative agreement between North Carolina Wildlife Resources Commission by Commissioner Jackson, Seconded by Commissioner Council Motion Carried 5-0.***

**North Carolina Water & Wastewater Agency Response Network**

Mayor Williams requested the board review the contract from NC Rural Water Mutual Aid and Assistance Agreement for Water and Wastewater Utilities.

***Motion to have Rural Water come to present the information as provided by Commissioner Raynor, Commissioner Taylor Motion Carried 5-0.***

**Memorandum of Understanding**

Mayor Williams presented a memorandum of understanding for the board's consideration.

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*Motion to approve the MOU by Commissioner Jackson, seconded by Commissioner Raynor.  
Motion carried 5-0.*

**Budget Hearing Scheduled**

Mayor Williams requested the board set a public hearing to approve the budget.

*Motion to schedule budget public hearing for June 26<sup>th</sup>, 2025 at 7 PM by Commissioner Raynor by Commissioner Council. Motion carried 5-0.*

**FINANCIALS/BUDGET AMENDMENTS**

The Finance Officer presented the financials for the month ending April 2025.

*Motion by Commissioner Raynor to approve the financials as presented, seconded by Commissioner Taylor. Motion 5-0.*

**REPORTS**

Commissioner Jackson reported overgrowth near power lines. As of today the town has 14 areas of concern. Trimming is not getting done at the school near the curve. Commissioner Jackson will follow up with Clerk identifying East Main St, East Long Street, West Long Street, West Main St, South Side, South Horton, East Slade St and Railroad St. to be trimmed.

Commissioner Raynor reported an incident that occurred within the town and it's a wake-up call for families dealing with mental health and substance abuse issues. Agreed to answer as much as he can to the best of his ability for anyone who has questions. He would like to attend an upcoming leadership class on September 2016. A class at UNC will be held at a cost of \$225 plus travel there to attend the day course.

Commissioner Taylor already discussed property will be getting quotes to clean up the area.

Commissioner Council presented the banners to the board of the residents in attendance – that says: Welcome to Hamilton - A Small Town with a Big Heart. If you have a picture you would like to submit we can get it worked up and see what we can do. Commissioner Council reminded the board that the Rec Department is sponsoring an end of school party on June 14<sup>th</sup>, 2025 at the Morris Lynch Center 10AM - 3PM. One Call can be used to spread the news.

Commissioner Freeman read Mike Pickle report see attached text message:

- Water Leak on Hwy 903 North
- Water Leak on 200 South Front Street
- Water Leak 130 Circle Drive
- Started spraying Mosquitoes May 7th. Spraying every 3 to 4 days.
- All trucks have been inspected this month at Roberson Bros
- All American Flags have been replaced
- Have started State required sewer line cleaning for 2025.

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- New Bush Hog has been purchased
- 115 Circle Drive complaining of lights blinking again. Checked voltages coming into and coming out of the meter and all 4 of the houses had correct voltage on all 4 legs. Told the resident what we found and the last time he complained, and we had East Coast to come in and check it and found he had a bad breaker in his box and a bad wall socket the town spent \$3000.00 for this. I told him if we called them back this time and we found no problem on town side he would be responsible for paying for it this time. He has been told by his electrician that his panel box and the entire house needs to be reworked. This time again East Coast came in and found nothing wrong on our side. All voltages are good on his house and the other 3 houses on same transformer to be perfect.
- Pier is open again for fishing.
- Ball field has been tilled and is ready for use. Is it ok for churches and other groups to use it for softball games? Been asked about it several times and I told them I would ask the board if it could be used.
- Cut in valve at the water tank has been installed.

Ballpark usage request has to be filled out by churches to use the field as requested July 19<sup>th</sup>, 2025 and use of the field free after completing the paperwork like they would if renting the MLC.

Mayor Williams applied for a grant for the water infrastructure help, which includes the well and to fix the pipes from breaking under the road and we should know in 4-6 weeks, and we should know if the town was awarded the grant as requested. We want a grant not a loan. A Nexgrid AMI for electrical informational meeting needs to be scheduled for June 17<sup>th</sup> at a time that meets the company's schedule. A couple of churches are interested in usage of the ballpark. Several surrounding churches would like to begin July 19<sup>th</sup> starting at 10:30 to finish by 12 and cook out after the ball game is finished. Teams will need to have at least 10 players to form a team. Rain date on July 26<sup>th</sup>, 2025. Last evening, the county commissioners met with ECU about opening the hospital back up again and everyone is excited to have the hospital back up and running for the county.

**Town Clerk/Finance Officer**

Allison Roebuck announced that another worker is available through the Title 5 workers program. If the board is in favor of this worker, she can begin working right away.

***A motion to approve to allow Linda Outterbridge with the Title 5 program to work was made by Commissioner Council seconded by Commissioner Raynor. Motion 5-0.***

**CLOSED SESSION**

**MOTION TO ADJOURN**

Mayor Williams entertained a motion to adjourn if there is no other business to cover at this time.

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**Motion to adjourn made by Commissioner Raynor, seconded by Commissioner Council.  
Motion carried 5-0.**

Submitted By:

Approved By:

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Allison Roebuck, Town Clerk & Finance Officer

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Ervin Williams, Mayor