

Minutes of the Meeting of  
The Town Board of Commissioners  
Town of Hamilton, NC  
May 1, 2025

The Board of Commissioners of the Town of Hamilton met in a regular meeting on Thursday May 1<sup>st</sup>, 2025, at 07:00 p.m. at the Town Hall, 109 North Front Street Hamilton NC 27840.

**PRESENT**

**Mayor:** Ervin Williams.

**Commissioners:** Tameka Council, William Freeman, Edgar Taylor, Brandon Raynor, Larry Jackson

**Assistant to Town Clerk:** Glinda Fox

**CALL TO ORDER**

The meeting was called to order by Mayor Williams, the prayer was given by Commissioner Jackson. The pledge was recited by all.

**Approval of the agenda or Adjustments to agenda**

Mayor Williams asked if there were any adjustments to the agenda or if the Board wished to remove or add them to the agenda.

**Motion to approve the agenda without adjustments was made by Commissioner Council and seconded by Commissioner Raynor. *Motion carried 5-0.***

**Approval of Minutes**

Mayor Williams asked if there were any adjustments to the minutes of the April 3, 2025 meeting. Commissioner Mayor stated that in Public Comment, the minutes should reflect that “the goal for the graduation of the Step-Up was \$1,200”.

**Motion to approve the minutes from April 3, 2025 with the adjustment as noted above was made by Commissioner Taylor and seconded by Commissioner Council. *Motion carried 5-0.***

**Motion to approve the minutes from April 22, 2025 was made by Commissioner Taylor and seconded by Commissioner Council. *Motion carried 5-0.***

**PUBLIC COMMENT**

Patricia Moring – Ms. Moring stated the car she reported last month was still parked alongside the road. Commissioner Raynor stated the owner of the car was contacted and he must be given ample time to move it as they have done in the past. Ms. Moring stated she had put a No Trespassing sign in her yard and asked what to do if someone violates it. She was advised to document the date and time and she could call law enforcement to report it.

## **OLD BUSINESS**

### **Dilapidated Properties Update**

Commissioner Taylor stated a notice of Public Hearing was run in the Williamston Enterprise in Williamston and the High-Country Press in Boone, NC for a Notice of Violation of Brandon Goss' property on at 306 W. Main Street, Hamilton, NC. Mr. Goss currently lives in Watauga County, NC. The board met earlier tonight in a public hearing at 6:30 p.m. with no public input from Mr. Goss or anyone else. Attorney Lynn Coleman will be asked to draft an ordinance for the enforcement of the property clean-up.

### **Town Hall Generator**

The Mayor reported that the natural gas line has been put in and is now ready for hook-up and inspection. It was suggested to contact The Gas Man to take care of the hook-up.

Three transformers were ordered, and the town has received one. It was suggested to make sure there is enough left for LED lights.

### **Cameras**

The board approved purchase of the cameras and there hasn't been an update on their purchase or installation. Commissioner Raynor stated that he had not ordered them, and he will contact Allison to order them.

### **SERCAP meeting with Randy Welch**

Mayor Williams stated that Randy Welch has not rescheduled the SERCAP meeting.

### **Step-Up Graduation**

Mayor Williams suggested the board give \$200-\$300 towards the Step-Up graduation.

**Commissioner Raynor made a motion to donate \$300 towards the Step-Up graduation at the Edna Andrews School facility and the motion was seconded by Commissioner Jackson. Motion carried 5-0.**

### **Planting of Martin County's Anniversary Commemorative Tree**

Mayor Williams stated the Martin County anniversary commemorative tree has been received and asked the board where they wish to plant it. After discussion, it was decided to plant the tree at the ballpark and put a border around it. A plaque will be provided by the Martin County Tourism Authority for the commemoration. It was the consensus of the board to have a tree planting ceremony with shovels at 6:00 p.m. on May 8<sup>th</sup> before the scheduled budget workshop. The public will be invited.

## **Cameras (Revisited)**

Commissioner Raynor recommended the Board order 7 Arlo cameras for the town at a cost of \$489.93.

**It was moved by Commissioner Raynor, seconded by Commissioner Taylor to approve the purchase of 7 Arlo cameras at a cost of \$489.93. *Motion carried 5-0.***

## **ARPA Funds**

Commissioner Raynor stated he received an email stating that the deadline concerning ARPA funding had not been received. Mayor Williams said that since the email, Clark reported it had been done it already.

## **NEW BUSINESS**

Commissioner Council stated she would like to have an end of year party for Robersonville, Hamilton and Oak City children with games and food on June 14<sup>th</sup>. Funding would come from the Recreation account.

She also noted that at the Morris Lynch Center, the floor by the sink was missing a tile. Flooring will be discussed at the budget workshop.

## **FINANCIALS/BUDGET AMENDMENTS**

### **Financials Reports**

Mayor Williams presented the financials for the month ending March 31, 2025.

**Motion was made to approve the financials as submitted by the Finance Officer by Commissioner Raynor and seconded by Commissioner Jackson. *Motion carried 5-0.***

## **REPORTS**

Commissioner Jackson had no report.

Commissioner Raynor had no report.

Commissioner Taylor had no report.

Commissioner Council determined she would like to set a maximum of \$1000 even though she may not need that much money. She will need to buy food and bouncy houses for the party.

**Commissioner Council made a motion to approve a maximum budget of \$1000 for the After School party and it was seconded by Freeman. *Motion carried 5-0.***

Commissioner Freeman stated that the bathrooms which had been planned at the maintenance department could be set up in the abandoned well instead and save the town some money.

Commissioner Freeman presented Mike Pickle's maintenance report:

Mayor Williams reminded everyone of the budget workshop on May 8<sup>th</sup> at 6:30 p.m.

**It was moved by Commissioner Raynor and seconded by Commissioner Jackson to adjourn the meeting. *Motion carried 5-0.***

Submitted by: \_\_\_\_\_

Approved by: \_\_\_\_\_

Allison Roebuck, Town Clerk & Finance Officer

Ervin Williams, Mayor

DRAFT